

Club Meeting Minutes

(Name of Club/Graduating Class)

Meeting _____ Meeting _____ Location: _____
Date _____ Time _____

Meeting was called to order by: _____

The Minutes of the Meeting dated _____ were Read and Approved (Corrected and Approved).

Communications and Reports:	
Old Business:	New Business:

Club Secretary signature: _____ Date: _____

Club Advisor signature: _____ Date: _____

Meeting Attendees: *(List below or attach a separate list.)*